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1964



# 1964

## annual report

R. HUGHES

## *Committee for Annual Report*

Maurice A. Belanger

Robert Hughes

Ray Durdan

Bernard Lettre

### *Credits*

*Art Work* — Art Department, Berlin High School

*Printing* — Printing Department, Berlin High School

*Photos* — Berlin Police Department

*Sixty Seventh*  
ANNUAL REPORT



*City of Berlin*

NEW HAMPSHIRE

1964





Brud Warren - *Berlin Reporter Photo*



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# *Municipal Directory 1963-64*

MAYOR

EDWARD L. SCHUETTE

## *CITY COUNCIL*

### *WARD 1*

Charles Jeskey      Dominic Cellupica      Alcide Saucier

### *WARD 2*

Ronaldo Morin      Romeo Blouin      John Sullivan

### *WARD 3*

Lionel Parent      Don Borchers      Edward Langlois

### *WARD 4*

Robert Theriault      Sylvio Croteau      Dennis Kilbride

### *Board of Assessors*

Leon T. Dubey, Chairman - Fred G. Hayes - Roland Arsenault

### *Board of Education*

Robert Murphy, Chairman - Robert Ryan - Mrs. Channing Evans

### *Parks and Playgrounds Commission*

Gus Rooney, Chairman - Warren Langley - Mrs. Olive Thibodeau

### *Board of Water Commissioners*

Michael I. Murphy, Chairman - Richard Gunn - Edward Murphy

### *Board of Health*

Dr. E. M. Danaïs, Chairman - William Barrett - Mrs. Frederick Walker

### *Police Commission*

Gerard Caron, Chairman - Mark Hamlin

### *Planning Board*

Jack Bowman, Chairman - Honorable Edward Schuette - P. J. Hinchey,  
Vice Chairman - Paul Lessard, Secretary - Herbert Spear, Treasurer -  
Romeo Lavigne - Louis Rancourt - Dennis Kilbride - Council Member -  
C. J. Brungot, City Engineer

### *Library*

Lorraine Rivard - Edwin Bowden - Paul Morin

### *Berlin Municipal Court*

Justice J. Louis Blais - Associate Justice George H. Keough - Clerk of  
Court Robert Calamari

### *Cemetery Trustees*

Michael Irwin Murphy - Channing Evans - J. Murray Hamilton

### *Commissioners Housing Authority*

John Morris - Robert Calamari - Robert Morin - Thomas Brannen -  
Clarence Welch



BERLIN



NEW HAMPSHIRE 03570  
*The City That Trees Built*

March 1, 1964

Mayor and Council  
Citizens of Berlin  
Berlin, New Hampshire

Dear Citizens:

Economically, the past year has not been a pleasant one for Berlin with the closing of one mill and the announced closing of a second mill by the area's major employer. This has meant much unemployment and the forcing of many heads of families to go to other areas to find work. As many other communities have found, the solution to this problem is not easy, quick, or painless, but this is no cause to panic and say that Berlin has no future. It has a future, but only if its citizens believe it has and fight for this future.

The past year the Mayor and Council have worked with private citizens and City employees to improve the City and proceed towards solving the problems facing us. Special attention is directed towards the activities of three Citizen Committees - Planning Board, Industrial Development Committee, and Committee on Urban Renewal and Housing.

The following pages show what your local government has been doing during 1963. These accomplishments have been possible only by the cooperation of the people who make up the Council, the various Boards and Agencies of the City and those of us who are employees of the City.

Very truly yours,

*Stanley Judkins*

Stanley Judkins  
City Manager



## *Industrial Development*

The Industrial Development Committee, which has been expanded to twenty - five members, has held regular monthly meetings beside having meetings of the executive committee and other sub - committees.

In February, the Committee received the Industrial Development Report from the Fantus Area Research, Inc. In this report, a program of action was recommended. This action program has been started by the Committee. A selected program of contacts has been made by mail with follow-ups where indicated. When definite interest has been expressed, personal visits to industrialists have been made and industrialists have come to Berlin for on - the - spot information.



## *Housing Authority*

The Mayor appointed a Housing and Urban Renewal Study Committee several months ago to investigate the need for urban renewal and public housing in this community.

As the result of the investigation of this citizens' committee, the City Council found a need for public housing and urban renewal here. Then, as required by state statute, the Mayor appointed a Housing Authority. This Authority has just been organized, and thus, is only starting to function. The work of this group can have far-reaching effects on Berlin in the years ahead.



## *Planning Board*

The Planning Board continued its planning activities started during the previous year, looking forward to the completion of the master plan within the next few months.

The two major accomplishments of the Board were:

Adoption of Sub-division regulations.

Presentation of a proposed Zoning Code to the Mayor and City Council.





## *Mayor and City Council*

The Mayor and Council met weekly at 8:00 P. M., Mondays, during the past year. In addition, when necessary, special meetings were held for such things as repaving the runway at the airport and considering a petition. Very high attendance was recorded at these meetings with 100% attendance frequently.

Some of the improvements authorized by this Body during the past year were:

- Centralized accounting.
- Creation of the position of Finance Director.
- New street resurfacing program.
- Repair and converting to oil of the boilers at the High School and City Hall.
- Centralized gasoline service.





## *Executive Department*

CITY MANAGER: STANLEY JUDKINS  
FINANCE DIRECTOR: DONALD McKAY

PERSONNEL: 2  
2 Part-time

The past year Berlin operated under the first year of the Council-Manager plan. This has meant several changes in operation such as:

- Set-up purchase order system
- Bulk purchase of some supplies at lower costs
- Creation of the post of Finance Director
- Purchase of accounting machine
- Centralization of city accounting
- Monthly fiscal reports to the Council
- Appointment of personnel on merit
- Coordination of the activities of the various Departments
- Coordination of the activities of the various Departments and Boards





# *City Clerk*

CITY CLERK: MARY E. MORGAN

PERSONNEL: 3

The office of the City Clerk is responsible for:

## *RECORDINGS AND FILINGS*

Filing and indexing all financing statements and termination statements - Deeds to property acquired by the city - agreements, leases and releases.

## *VITAL STATISTICS*

Issuing marriage licenses.

Recording marriages, births deaths and delayed certificates of birth.

Issuing copies of birth certificates to parents and copies of all vital statistics to the State Department of Health at Concord.

Issuing copies of birth and marriages, when requested, for Social Security purposes.

## *REGISTRATIONS*

Issuing permits for registration of cars, trucks, tractors, motorcycles and trailers.

Issuing dog licenses - taxi licenses, package delivery licenses.

## *REPORTS*

Keeping cash book of all cash transactions in office.

Issuing report to City Treasurer each month of all monies collected.

Issuing report to Retirement System each month.

Issuing report of collections Blue Cross - Blue Shield each month.

Processing Metropolitan sick and death benefit claims.

Preparing disbursement report and filing vouchers.

## *ELECTIONS*

Preparing ballots and warrants - notices to paper for Municipal and other elections - Issuing, receiving and listing absentee ballots - Receiving and filing election returns.

## *MISCELLANEOUS*

Selling cemetery lots - recording cemetery deeds - Issuing orders to Public Works Department for digging of graves - Collecting bills for work done by Fire and Public Works Departments.

The City Clerk acts as clerk of the City Council - recording minutes of the council meetings - filing and indexing all communications, petitions, ordinances and resolutions.





## *City Treasurer*

CITY TREASURER: RICHARD L. ROBERGE

PERSONNEL: 2 Part-time

The Treasurer is responsible for the deposit of city funds in designated depositories, and the disbursement of city funds as ordered by the City Council. This office is charged with preparing the necessary papers for the borrowing of monies on short and long term basis and the maintenance of Debt records. The City Treasurer also acts as treasurer of the Board of Education.





# *Tax Collector*

TAX COLLECTOR: L. LAURIER ROUSSEAU

PERSONNEL: 2

1 Part-time

The duty of this Department is the collection of Taxes. In order to collect Taxes, it is of prime importance that records be kept. In this area, the Tax Collector's Department has the duty of maintaining Property, Head and Poll Tax Records; preparing Tax Lists for Head and Poll Taxes; sending bills to Taxpayers for Property, Head and Poll Taxes; making daily deposits of all monies received to the City Treasurer; making daily and monthly distribution of all Taxes received; preparing verification notices for the City Auditor; providing verification slips for Taxpayers who wish to register their vehicles; preparing Tax Sales of all delinquent Property Taxes.

Brud Warren - Berlin Reporter Photo





# Assessors

PERSONNEL: 1

3 Part-time

The following is the inventory of taxable property of the City of Berlin for the year 1963:

Lands and Buildings	\$ 12,208,261.00
Mills and Machinery	12,518,060.00
House Trailers 27	28,020.00
Electric Plants	2,943,200.00
Stock in Trade	2,387,211.00
Boats 58	4,080.00
Horses 1	100.00
Cows 33	3,300.00
Neat Stock 2	200.00
Fowls 1,220	1,220.00
Gasoline Pumps and Tanks	48,205.00
Construction Machinery	24,270.00
Total Gross Valuation before Exemption	\$ 30,166,127.00
Less: Exemption to Veterans and Blind	1,085,160.00
Net vaulation on which tax rate is computed	\$ 29,080,967.00

TAX RATE: \$70.00 per thousand

## TAXES COMMITTED TO COLLECTOR:

Property	\$ 2,035,667.69
Poll Taxes 6,906 at \$ 2.00	13,812.00
National Bank Stock Taxes	1,264.42
TOTAL TAXES COMMITTED	\$ 2,050,744.11

## SPECIAL WARRANTS TO TAX COLLECTOR

Property Taxes 1963	217.00
Yield Taxes 1963	1,385.70
Head Taxes 1963 - State of N. H. 8,817 at \$ 5.00	44,085.00







# Police Department

CHIEF: PAUL TREMBLAY

Personnel: 32

The past year has been a year of reorganization and change for this Department -

- Appointment of a new chief
- Creation of a detective division
- Emergency ambulance service by using combination cruiser-ambulance
- New record system
- Program of firearms training
- Sending policemen away to training schools
- Giving a first aid course to all members of the Department

Some of the departmental activities were -



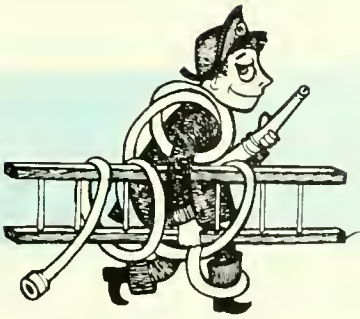
- Complaints investigated - 992
- Escorts to banks, Post Office - 1186
- Automobile accidents investigated - 227
- Railroad cars checked - 471
- Animal calls - 741
- Investigation of crimes - 106
  - Robberies - 2
  - Aggravated Assault - 1
  - Burglary - breaking or entering - 31
  - Auto theft - 11
  - Larceny - 61
- Violation of road and driving laws - 129
- Violation of traffic and motor vehicle law - 40
- Drunkenness - 100
- Driving while intoxicated - 25



*New Combination Police Car and Ambulance*



*Evidence of Crime*



# Fire Department

CHIEF: ADELARD L. LABRANCHE

PERSONNEL: 28

The Fire Department in addition to fighting fires is responsible for electrical service to other city departments, fire inspection and fire prevention. A regular program of testing fire pumpers was started this year.

In performing the duties of a Fire Department the following activities and work were performed:

- Calls for fires to buildings or contents - 290
  - Mills and factories - 16
  - Grass or brush fires - 35
  - Dump and rubbish fires - 27
  - Automobile or tractor fires - 22
  - False alarms - 10
  - Shacks and camp fires - 12
  - Miscellaneous calls washing gas off streets and removing ice off public buildings stand by duty on water main breaks, etc. - 44
  - Calls at schools - 4

The Department apparatus traveled 550 miles and worked 154 hours and 55 minutes on above calls and used the following equipment and materials. 2,700 feet of 2 1/2" hose, 2,150 feet of 1 1/2" hose, 40,830 gallons of water from booster tank, 12,217 feet of 3/4" booster hose. Tank trucks for fires, 21,000 gallons. Lighting units used 4 times. Rescue boat was used 3 times. Used 875 feet of ladders, 19 pounds of extinguisher dry powder, 28 pounds of co2 chemical. The smoke ejector was used 8 times. Indian pumps were used 5 times.





## *Welfare Department*

OVERSEER OF PUBLIC WELFARE: MAURICE A. BELANGER

PERSONNEL: 3

This Department's functions are the administration and defrayment of public funds for the temporary care and need of the poor of the City until such time as these cases have been re-habilitated or directed to the proper agencies for permanent assistance according to their legal settlement based on the laws of the State of New Hampshire. In addition, The Department counsels the citizens of Berlin in regards to other programs that they might be entitled to receive.



# Civil Defense

DIRECTOR: MAYOR EDWARD L. SCHUETTE

PERSONNEL: ALL VOLUNTEERS

Locally, Civil Defense has been reorganized with the Mayor becoming the local Director. A new headquarters for Civil Defense has been set - up in the former coal bin of City Hall. This area was chosen as it meets federal requirements for fallout. As of October, Berlin was one of forty - nine communities out of two hundred thirty-six (236) in this State that had submitted and received approval on the 1963 activity programs. This means that Berlin can and is taking advantage of Civil Defense surplus goods and matching funds. The City, in matching funds, received over \$4,000.00 from the federal government for two - way radio equipment. Once again, one of the most active groups is the Police Auxiliary.







# Inspection Service

SEALER OF WEIGHTS AND MEASURES: EMILE J. PARENT  
BUILDING INSPECTOR: JOHN E. RAMSEY

## SEALER'S REPORT

SCALES	CHECKED	OK	ADJUSTED	CONDEMNED
Platform	46	30	16	0
Counter	47	40	5	2
Suspension	28	20	7	1
Counter Platform	18	11	7	0
Computing	90	69	19	2
Pers. Slot	10	3	7	0
Weights	143	141		2
MEASURING DEVICES				
Cloth & Leather	6	4	2	
Yardsticks	24	24		
PUMPS				
Gasoline	146	102	44	
Grease	47	46	1	
Kerosine	3	3		
Coal Trucks	2	2		
Packages	6,180	5,821	under 71	over 288

## BUILDING INSPECTOR'S REPORT

94 permits were issued during the year, with a total estimated value of \$ 221,195.00

These permits divided as follows:

5 permits	new homes	\$ 47,000.00
1 "	mobile home	
9 "	additions	12,275.00
8 "	" " " cost unknown	
17 "	repairs and alterations	22,245.00
16 "	" " " " " cost unknown	
8 "	one car garage	7,125.00
13 "	" " " " " cost unknown	
3 "	two car garage	2,550.00
5 "	" " " " " cost unknown	
3 "	electric signs	
1 "	to demolish building	
1 "	to build a sawmill cost unknown	
1 "	platform for gas storage	
1 "	to move office building	
1 "	Tel. Dial building	130,000.00
1 "	steel staging	





# Health Department

HEALTH OFFICER: EDWARD J. MONTMINY

PERSONNEL: 6

Public Health is "the art and science of preventing disease, prolonging life and promoting physical and mental efficiency through organized community effort".

The Health Department is an affiliate of the St. Louis Hospital School of Nursing and assists in the Public Health on the job training of Senior Student Nurses.

Last year, the Health Officer conducted a series of special training sessions in First Aid for all Police personnel prior to the implementation of the new City Ambulance service.

One hundred fourteen food facilities within the City were inspected by the Health Officer. In addition, sixty-six unsanitary conditions were investigated. Continuing laboratory tests were made of dairy products, foods and municipal water supply to protect the people of Berlin from possible epidemics.

Clinics for babies, pre-school children, dental fluorine, diabetes detection, orthopedic, and tuberculosis were made available.

The following immunizations were given:

- D. T. P. Vaccine - 865
- D. T. Toxoid Vaccine - 287
- Sabin Polio Vaccine - 10,365
- Salk Polio Vaccine - 301
- Smallpox Vaccinations - 326
- Influenza Vaccine - 271
- Rabies Canine Vaccine - 884

The Nurses of this Department made over two thousand seven hundred (2,700) calls during the past year, and made over one thousand three hundred (1,300) student inspections.





# Parks and Playgrounds

RECREATION DIRECTOR: ROBERT J. LOWE

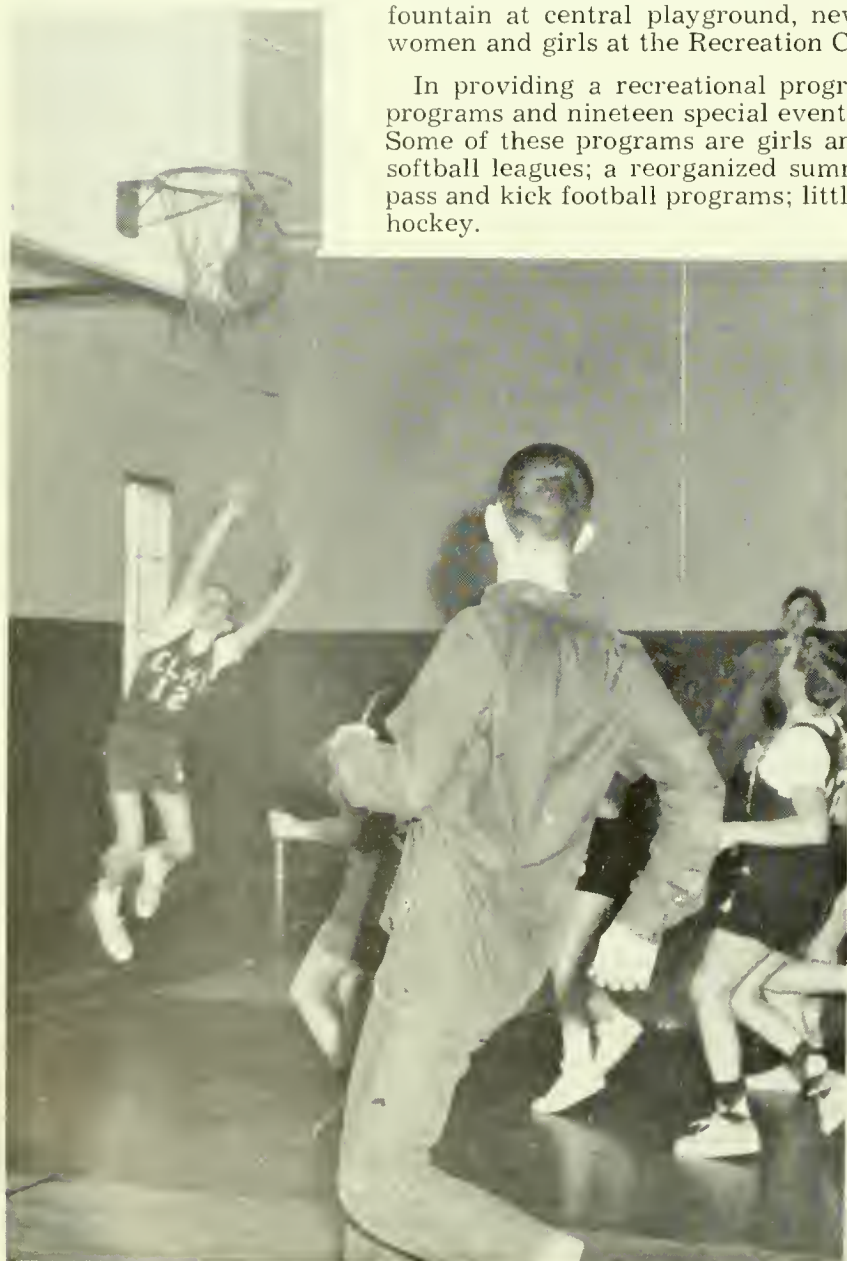
PERSONNEL: 5  
9 Part-time

This Department has two major responsibilities. One is the maintainance of parks and recreational facilities for the City. Second is to provide a recreational program for the people of the City to supplement what other recreation programs are existing here.

The crew of this Department have done their customary maintainance work in keeping up the parks, playgrounds, skating rinks, Recreation Center, and other facilities for which it is responsible.

Special projects for the Department during the year were the refilling, sodding and fertilizing the football area at Memorial Field; the filling in up river from Memorial Field for a football practice area. Provided a drinking fountain at central playground, new toilet and locker room facilities for women and girls at the Recreation Center.

In providing a recreational program for the City, thirty-three separate programs and nineteen special events were conducted during the past year. Some of these programs are girls and women's basketball, badminton and softball leagues; a reorganized summer program for the youngsters; punt, pass and kick football programs; little league, Babe Ruth league, and broom hockey.







# Library

LIBRARIAN: MRS. GERMAINE THOMPSON

PERSONNEL: 4  
2 Part - Time

1963 circulation of books showed a tremendous increase over 1962 with a circulation of 64,403. Circulation of books in the children's library was 36,920, an increase of 5,717 over the previous year.

In checking the best sellers last year "What America is Reading" the Library has over 98% of the books listed. In order to meet the special needs, 358 books were borrowed from the State Library.

Students, particularly those of high school age, are regular patrons namely coming to the Library to search for material on assigned projects.

Major addition to the Library this year was a new set of Britannica Encyclopedia to replace a 1951 set. The adult department was redecorated and a new tile floor was installed. The magazine room was painted.







# School Department

SUPERINTENDENT: LAWRENCE W. DWYER

## PERSONNEL

Bartlett School .....	8
Brown School .....	10
Marston School .....	8
Junior-Senior High School .....	46
Home-Bound Instructor .....	1
Secretaries .....	4
School Nurse .....	1
Custodians .....	10
Bus Drivers .....	1 Supervisor
	5 Part-time
Cafeteria Workers .....	3 Part-time

*Space Needed*



#### **BUILDING SITUATION**

Near capacity at Junior-Senior High, Bartlett, Marston

Needs: Long range: new buildings, especially a senior high school

Short range: modify present junior-senior building by adding shop area and creating two classrooms

Needed: home economics, tenth grade shop, welding area, and minimum of two classrooms

*Sprinkler System On Guard*



*Kindergarten Is Making Friends*

#### **MAINTENANCE**

Major accomplishments this year: weatherproofing, cleaning, and restoration of walls, conversion of heating plant, and electrical work to improve safety and efficiency





*On The Long Trail Of Education*

**GROWTH**

	1953	1958	1963
All public school students	1112	1463	1936
Junior - Senior High students	589	658	1063

**STATE REQUIREMENTS — EFFECT ON CURRICULUM AND BUDGET**

- One guidance counselor for 400 students - so counselor - teacher is requested
- Library of 6,000 volumes and tables and chairs for ten per cent of students (110) - so library needs enlarging
- Continued approval for shops in grades 11 and 12 dependent upon a general shop - so shop for grade 10 is requested in budget
- Electricity - electronics lab will be lost unless used - so budget proposes starting shop in this field for grades 11 and 12 and as area school

*Classroom Work Is Basic*





### *IN — SERVICE TRAINING*

During past year 20 teachers on staff attended different schools

### *MANPOWER TRAINING*

Three different programs have been run: industrial stitching, transmissions, and machine operators

Much equipment has been added to school through program: textbooks, tool kits, machines and attachments, repair of equipment, tools, and stock

*LEARNING  
TO EARN*



*PRODUCTION IN  
THE PRINT SHOP*



*Creative For a Better Living in a Better Life*

#### *BECAUSE OF GROWTH*

- At least two more classrooms
- Start electricity - electronics course
- Add mathematics teacher
- Add language teacher
- Add two elementary teachers

#### *BECAUSE OF STATE REQUIREMENTS — MINIMUM STANDARDS*

- Expansion of library
- General shop for grade 10
- Removing welding to school area
- Add guidance counselor

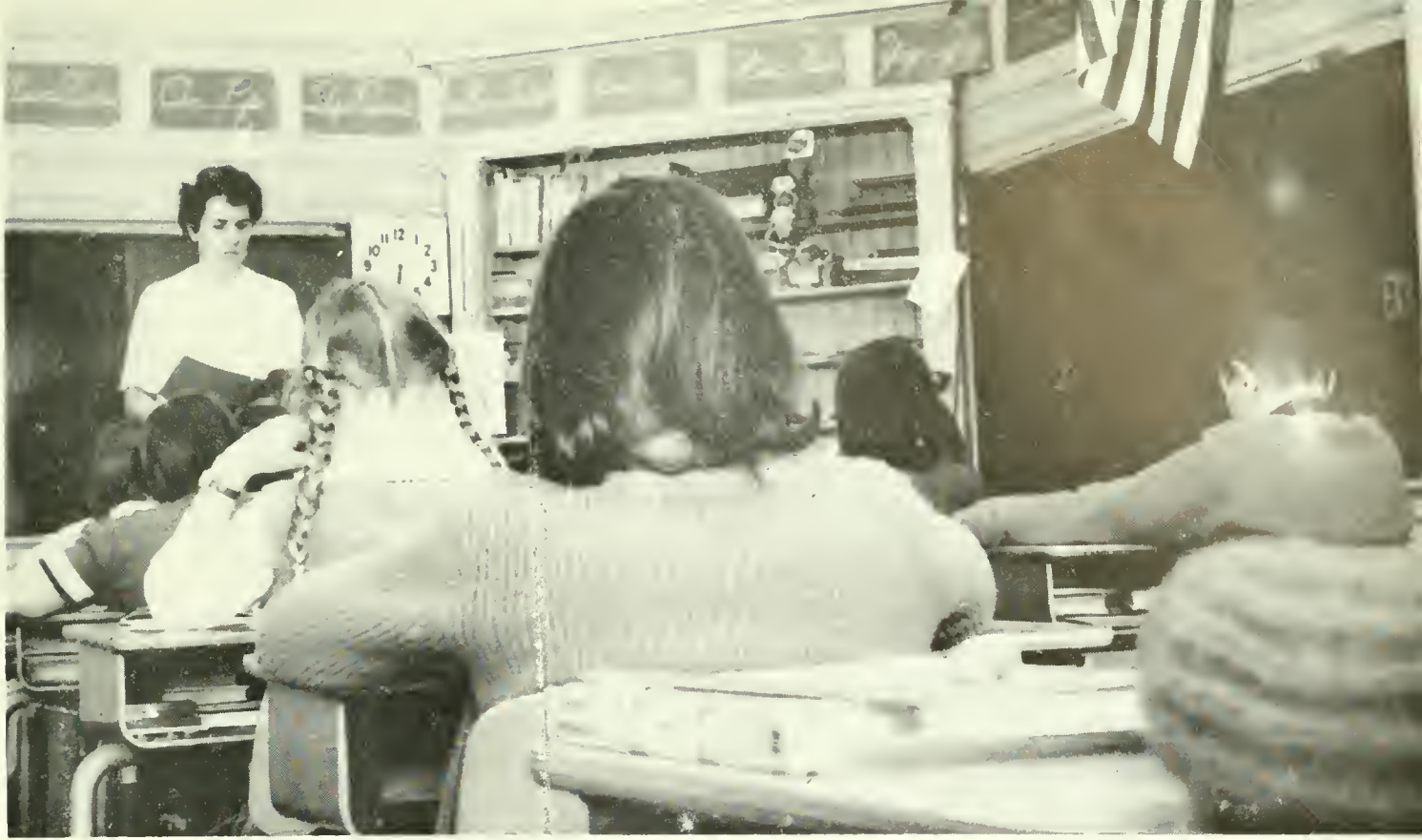
#### *CREATES THESE PROBLEMS*

- Need for more space
- Need to obtain qualified teachers
- Need to provide instructional materials
- Curriculum revision
  - Added industrial and vocational course
  - New sequence in high school mathematics
  - New approaches in science

*Linotype Operators are in Demand*







*Good Teachers Make Good Schools*

#### *STATE AID FOR SCHOOLS*

New Hampshire still last  
 Berlin gets nothing but small Federal funds  
 which come through State

#### *FOR THE FUTURE*

Get and keep best teachers possible  
 Give them and students material to work with  
 Work for smaller classes  
 Provide more reading help  
 Make more provisions for slow learners

#### *Concentrated Work*









## Public Works

PUBLIC WORKS DEPARTMENT

CITY ENGINEER: CLARENCE J. BRUNGOT

PERSONNEL: 66

The Public Works Department continued their usual maintainance program and regular service such as repair of streets, snow and ice control, garbage collection, maintainance of sewers and catch basins, repair of sidewalks, repainting of traffic control signs, sweeping of streets, airport maintainance, and cemetery maintainance.

One of the time consuming tasks for the City Engineer and his Assistant was the engineering and inspection in connection with the repaving of the airport runway.

The past year saw the relocation of the burning dump from Route 1 to a modern sanitary landfill operation on East Milan Road and the location of a special dump for metal objects and noncompressables located off the Cates Hill Road. This corrected an unsatisfactory condition located on one of the access roads to Berlin.







The Hillside Avenue bridge reconstruction was finished this year and is now capable of taking heavy truck traffic. Some of the projects done this year are 1,600 feet of new sidewalks, 9,500 feet of new hot top service, 21,500 feet of asphalt concrete resurfacing treatment, 37 new catch basins, 7 new manholes, about 1,800 feet of asphalt concrete curbing, over 2,000 feet of sewer, and reconstruction of 3 retaining walls.



## *Airport*

CHAIRMAN: MAYOR EDWARD L. SCHUETTE

MANAGER: CLARENCE J. BRUNGOT

Two major changes have taken place at the Airport during the past year. At a cost exceeding \$100,000.00 the old surface of runway has been removed; the base has been regraded; and a new asphaltic concrete surface has been laid. This is the first major work on the runway since it was built over twenty years ago. Starting this winter season the Public Works Department has assumed the responsibility of plowing the Airport rather than having it done by private contract which should mean a saving to the City.





## Water Works

SUPERINTENDENT: ERNEST E. TANKARD

PERSONNEL: 10

3 Part-Time

Twelve new houses were taken on to the water system and sixty-one old services relaid to the property line at Water Works expense.

Precipitation was 4 inches below normal this year or 33.9 inches. Water consumption for the year was 987,940,000 gallons, or 200,000 gallons less per day than last year.

The least rainfall usually occurs during July and August, also the driest season of the year. Consumption is also the highest during this period. In some past years we have been obliged to restrict the use of the garden hose for all purposes which included car washing during drought periods. This year we put no restrictions on car washing, but stopped lawn sprinkling during the daytime. City-wide lawn sprinkling was permitted between the hours of seven and nine p. m. This worked out very well. Our water pressure remained normal, the gardens and lawns about the city looked better than other years, the water waste which has been visible the next morning in various streets was eliminated and the recording meters showed less consumption.

Major work this year was confined to improvements within the distribution system. At a cost of \$4,500.00 new flow measuring equipment and chlorinators were installed at both the Bean Brook and Dummer Yard Chlorinating Plants, replacing equipment purchased in the 1930's.

Equipment at the Bean Brook plant consisted of a new chlorinator and flow-watch recording register. At the Dummer Yard plant we installed a new flow-watch recording register, a new chlorinator and a venturi tube.

Two new fire hydrants were installed and 2,123 feet of new 8-inch, 6-inch and 2-inch water pipes were laid. All this was done within city limits to further provide better fire protection and domestic service for the customers.



The beginning of an additional 8-inch supply line was started for the Liberty Park section of the City. The line begins at the Bean Brook chlorinating plant where an 8-inch connection was made from the existing 10-inch line coming from the Bean Brook reservoir. The pipe extends easterly up Wood Street, crosses the Boston and Maine railroad track, thence crossing Maynesboro Street, Verdun Street and presently is connected to the existing line on Rheims Street. We hope to connect both Maynesboro and Verdun Streets with the new line next year. Upon completion of this proposed hook-up we will have a complete circuit around the Liberty Park area and two feeder lines into this area.

Many of the new houses built during the last ten years do not receive satisfactory water service. This is caused by improper pipe size within the houses. Since the introduction of copper tubing as water pipe the public has been sold on the idea that being non corrosive a smaller size pipe will be satisfactory. We find many new homes piped with copper tubing no larger than  $\frac{1}{4}$  inch inside dimensions. As far back as forty years ago the minimum inside pipe diameters used were  $\frac{1}{2}$  inch, and most of them  $\frac{3}{4}$  inch. There is no component of a home water system more important than the piping network. The size of the pipes vary directly with the available water pressure. Modern household necessities such as the automatic dish washer, washing machine, flushometer, etc. are equipped with automatic valves and for proper operation require large volumes of water at a moments notice, and if not immediately available, the equipment is sluggish and operation unsatisfactory. Building codes and proper inspection would eliminate such troubles and give the customer better service.

Two-thirds of the city water supply now is derived from the Ammonoosuc River and the necessity of an adequate and sufficient quantity requires the rebuilding of this water line. When the wooden pipe line was installed in 1927 a 25-foot right of way was purchased from the landowners. Trench digging equipment was not available at that time and all excavation was done by hand labor. Now, with mechanical equipment, we need more land for operation, so an additional strip of 50 feet has been purchased and is in the process of being brushed out, and a road built. Estimates on the cost of replacing the balance of 4 miles of old wooden pipe amounts to \$385,000.00: The Federal Government have an accelerated public works program whereby we hope to obtain a fifty percent outright grant for this work which we applied for last October. The other one-half will be financed through a bond issue which will be paid for out of income. We had set aside \$25,000.00 for operations on our Ammonoosuc pipe line replacements this year. Only \$5,365.00 was spent. The balance is on hand which we expect to use this coming year.





# Fiscal Report

## Berlin Water Works

### BALANCE SHEET

As at December 31, 1963

Exhibit A

#### ASSETS

##### CURRENT ASSETS

Office Cash Fund		\$	75.00
Cash in Check Account			27,409.02
Accounts Receivable			
Flat Rate	\$	287.23	
Metered		-	
Miscellaneous		65.76	352.99
			<hr/>
Materials and Supplies			18,929.07
			<hr/>
		\$	46,766.08

##### FIXED ASSETS

Land	\$	7,285.00	
Godfrey Reservoir		69,211.87	
Plant Assets (schedule A-1)	\$1,721,902.17		
Less-Depreciation to date	798,373.03	923,529.14	1,000,026.01
			<hr/>
			\$1,046,792.09

#### LIABILITIES AND NET WORTH

##### CURRENT LIABILITIES

Bonds maturing within one year	\$	20,000.00
Accrued Interest Payable on Bonds		413.33
Withheld Social Security Tax and Blue Cross		528.73
		<hr/>
		20,942.06

##### LONG - TERM DEBT

Water Bonds, 3.1% due 1964 - 67	\$	80,000.00
Less - Bonds maturing within one year		20,000.00
		<hr/>
		60,000.00
		<hr/>
		80,942.06

##### NET WORTH

Unappropriated Surplus		
Balance January 1, 1963	861,606.66	
Net Income for the Year (Exhibit B)	45,846.06	
	<hr/>	
	907,452.72	
Contributed Surplus		
Federal Grants - prior years	58,397.31	965,850.03
	<hr/>	<hr/>
		\$1,046,792.09



LEO J. CAMPAGNA  
CERTIFIED PUBLIC ACCOUNTANT  
BOLOGNE BUILDING  
CONWAY, NEW HAMPSHIRE

HICKORY 7-2241

February 20, 1964

To the Board of Water Commissioners  
City of Berlin, New Hampshire

Gentlemen:

I have examined the balance sheet of the Berlin Water Works as at December 31, 1963, and the related statement of income for the year then ended. My examination was made in accordance with generally accepted auditing standards and included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances, except as follows:

In conformity with prior practice, the earnings for the year include only charges accumulated at the regular billing dates, and unbilled revenue at December 31, 1963 has not been accrued. Also, a check of the 1964 invoice files indicated approximately \$3,600 of 1963 invoices which have not been included in accounts payable in this report. As in prior years, the value of insurance premiums unexpired at December 31, 1963 are not included in the balance sheet.

My examination did not include a detailed check of meter readings and service records supporting the billing to customers. I was not present at the taking of the physical inventories of materials and supplies, but I verified the mathematical accuracy of the inventory submitted to me.

In my opinion, subject to the foregoing exceptions, the accompanying balance sheet and statement of income present fairly the financial condition of the Berlin Water Works as at December 31, 1963, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Leo J. Campagna*

Leo J. Campagna, C.P.A.  
City Auditor

# *Fiscal Report*

## *Berlin Water Works*

### PLANT ASSETS AND RESERVES FOR DEPRECIATION

#### SCHEDULE A - 1

	Balance			Balance
<i>Plant Assets</i>	Dec.31,1962	Additions	Deductions	Dec.31,1963
Water Supply System	\$ 100,964.46			\$ 100,964.46
Water Storage System	12,593.67			12,593.67
Transmission Mains	230,701.34			230,701.34
Pipe Lines	175,101.06	\$ 5,365.07		180,466.13
Pumps	25,922.83	891.51		26,814.34
Purification System	109,847.63	4,312.54		114,160.17
Distribution System	716,286.60	17,197.97		733,484.57
Services	182,113.74	2,512.08		184,625.82
Meters	17,897.40			17,897.40
Hydrants	17,215.51	739.36		17,954.87
Storehouses	39,828.39			39,828.39
Hough Payloader	13,787.00	1,365.00		15,152.00
Jaeger Compressor	3,975.00			3,975.00
Trucks and Automobiles	19,055.88		\$ 480.00	18,575.88
Shop Equipment	15,188.44	94.05		15,282.49
Office Equipment	3,627.49	64.15		3,691.64
Radio Equipment	5,734.00			5,734.00
	<u>\$1,689,840.44</u>	<u>\$32,541.73</u>	<u>\$ 480.00</u>	<u>\$1,721,902.17</u>
Reserves for				
Depreciation	\$ 768,813.46	\$29,751.57	\$ 192.00	\$ 798,373.03

# Fiscal Report

## Berlin Water Works

### INCOME STATEMENT FOR THE YEAR ENDED DECEMBER 31, 1963

	Flat Rate	Metered	Exhibit B Totals
<i>OPERATING INCOME</i>			
Commercial	\$104,251.53	\$ 40,750.59	\$145,002.12
Industrial	2,565.36	15,477.90	18,043.26
Municipal	158.60	2,429.56	2,588.16
Hydrants	10,560.00		10,560.00
Street Sprinkling	180.00		180.00
	<hr/>	<hr/>	<hr/>
	117,715.49	58,658.05	176,373.54
Less - Abatements	11,717.15	6,301.27	18,018.42
	<hr/>	<hr/>	<hr/>
	\$105,998.34	52,356.78	158,355.12
	<hr/>	<hr/>	<hr/>
<i>OPERATING EXPENSES</i>			(Schedule B-1)
Water Supply		20,513.71	
Water Distribution		30,874.54	
Service Departments		10,870.92	
Administrative and General		24,282.98	
		<hr/>	
		86,542.15	
Depreciation		29,751.57	
Increase in Inventory		( 120.31)	
Compressor Credits		( 2,002.00)	
Payloader Credits		( 4,188.00)	109,983.41
		<hr/>	<hr/>
<i>INCOME FROM OPERATIONS</i>			48,371.71
<i>OTHER INCOME</i>			
Fines		6.00	
Miscellaneous		155.01	161.01
		<hr/>	<hr/>
			48,532.72
<i>OTHER EXPENSE</i>			
Interest on Bonds			2,686.66
			<hr/>
<i>NET INCOME (Exhibit A)</i>			\$ 45,846.06
			<hr/>



# *Fiscal Report*

## *Berlin Water Works*

OPERATING EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 1963

### SCHEDULE B - 1

#### WATER SUPPLY

Gravity Supply Labor and Expense .....	\$ 7,629.32
Purification Supplies and Expense .....	7,157.69
Ground Water Supply Expense .....	1,152.14
Filter Plant Expense .....	433.86
Pumping Stations - Supplies and Expense .....	2,624.93
Repairs to Wood Pipeline .....	1,232.42
Bean Brook Chlorinator Expense .....	58.20
Other .....	225.15
	<hr/>
	\$ 20,513.71

#### WATER DISTRIBUTION

Meter Supplies and Expense .....	\$ 588.94
Repairs to Services .....	4,852.43
Repairs to Mains .....	6,821.22
Maintenance Labor and Expense .....	12,208.96
Hydrant Expense .....	4,487.00
Meter Indexing Salaries .....	558.40
Thawing Expense .....	1,357.59
	<hr/>
	\$ 30,874.54

#### SERVICE DEPARTMENTS

Garage .....	\$ 4,430.83
Shop .....	774.16
Storehouse .....	5,124.05
Compressors .....	23.52
Payloader .....	518.36
	<hr/>
	\$ 10,870.92

#### ADMINISTRATIVE AND GENERAL

Commissioners' Salaries .....	\$ 1,100.00
Superintendence and Engineering .....	8,145.56
General Office Salaries .....	5,806.33
Insurance .....	3,258.32
Accident and Sickness Plan Insurance .....	156.32
Social Security Tax .....	2,062.04
Stationery and Printing .....	512.55
General Office Expense .....	352.45
Other General Expense .....	2,889.41
	<hr/>
	\$ 24,282.98



# *Fiscal Report*

## *Contents of Report*

As of January 31, 1964

### GENERAL FUND

#### BALANCE SHEET

Taxes Receivable  
Tax Deed Property  
Unredeemed Tax Sales

#### STATEMENT OF SURPLUS

Statement of Net City Debt  
Bonded Indebtedness

#### STATEMENT OF REVENUE

#### STATEMENT OF EXPENDITURES

Library Trustees - Receipts and Disbursements  
Municipal Court - Receipts and Disbursements

#### Exhibit A

Schedule A-1  
Schedule A-2  
Schedule A-2

#### Exhibit B

Schedule B-1  
Schedule B-2

#### Exhibit C

#### Exhibit D

Schedule D-1  
Schedule D-2

### OTHER FUNDS

#### BALANCE SHEETS

#### STATEMENT OF INCOME AND EXPENSE

#### STATEMENT OF CEMETERY TRUST FUNDS

#### Exhibit F

#### Exhibit G

# *Fiscal Report*

## *General Fund*

### BALANCE SHEET

#### EXHIBIT A

AS AT JANUARY 31, 1964

#### ASSETS

##### *CASH*

Berlin City National Bank .....	\$ 10,259.02	
L'Ange Gardien Credit Union .....	3,566.73	
The National Shawmut Bank of Boston .....	300.00	
Boston Safe Deposit & Trust Co. ....	300.00	
Petty Cash Funds .....	525.00	\$ 14,950.77
		<hr/>

*TAXES RECEIVABLE* (Schedule A-1) ..... 102,542.91

*OTHER ASSETS* (Schedule A-2) .....

Tax Deed Property .....	3,081.72	
Unredeemed Tax Sales .....	6,629.45	9,711.17
		<hr/>

\$127,204.85

#### LIABILITIES AND SURPLUS

##### *LIABILITIES*

Due to State of New Hampshire		
Head Taxes .....	\$ 12,337.00	
Yield Taxes .....	52.98	\$ 12,389.98
		<hr/>

##### *SURPLUS*

Unappropriated Surplus (Exhibit B) .....	114,814.87	
		<hr/>

\$127,204.85



# Fiscal Report

## General Fund

### TAXES RECEIVABLE

JANUARY 31, 1964

#### SCHEDULE A - 1

##### PROPERTY TAXES

	Balances January 31, 1963	Levied	Collected	Abated	Balances January 31, 1964
1963		\$ 2,036,932.11	\$ 1,949,337.29	\$ 956.90	\$ 86,637.92
1962	\$ 82,582.93		79,844.59	2,639.34	99.00
1961	235.98		56.99		178.99
1960	124.00				124.00
	<u>82,942.91</u>	<u>2,036,932.11</u>	<u>2,029,238.87</u>	<u>3,596.24</u>	<u>87,039.91</u>

##### POLL TAXES

1963		13,812.00	11,006.00	78.00	2,728.00
1962	2,836.00		2,216.00	318.00	302.00
1961	452.00		52.00	200.00	200.00
1960	274.00		18.00	92.00	164.00
1959	164.00		10.00	36.00	118.00
1958	158.00		8.00	30.00	120.00
1957	96.00		4.00	20.00	72.00
1956	74.00		4.00	8.00	62.00
1955	66.00		2.00	12.00	52.00
1954	88.00		10.00	78.00	-
1953	82.00		6.00	76.00	-
1952	4.00		4.00		-
	<u>4,294.00</u>	<u>13,812.00</u>	<u>13,340.00</u>	<u>948.00</u>	<u>3,818.00</u>

##### HEAD TAXES

1963		44,557.00 (1)	35,592.00	910.00	8,055.00
1962	9,205.00	1,046.50 (2)	8,311.50	925.00	1,015.00
1961	1,395.00		180.00	575.00	640.00
1960	885.00		60.00	280.00	545.00
1959	555.00		35.00	95.00	425.00
1958	510.00		25.00	80.00	405.00
1957	330.00		15.00	65.00	250.00
1956	245.00		10.00	35.00	200.00
1955	170.00		10.00	10.00	150.00
	<u>13,295.00</u>	<u>45,603.50</u>	<u>44,238.50</u>	<u>2,975.00</u>	<u>11,685.00</u>

##### TAXES RECEIVABLE

\$102,542.91

(1) Includes \$472.00 uncommitted taxes and penalties.

(2) Uncommitted taxes and penalties.

# Fiscal Report

## General Fund

### OTHER ASSETS

JANUARY 31, 1964

SCHEDULE A-2

### TAX DEED PROPERTY

Balance, January 31, 1963 and January 31, 1964 \$ 3,081.72

### UNREDEEMED TAX SALES

	Totals	1962	1961	1960
Balances, January 31, 1963	\$ 6,863.15		\$ 6,345.24	\$ 517.91
Tax Sale	11,489.44	\$11,489.44		
	<u>18,352.59</u>	<u>11,489.44</u>	<u>6,345.24</u>	<u>517.91</u>
Redemptions	11,649.71	5,903.03	5,223.77	517.91
Abatement	73.43	73.43		
	<u>11,723.14</u>	<u>5,981.46</u>	<u>5,223.77</u>	<u>517.91</u>
Balances, January 31, 1964	<u>\$ 6,629.45</u>	<u>\$ 5,507.98</u>	<u>\$ 1,121.47</u>	<u>\$ -</u>

## General Fund

### STATEMENT OF SURPLUS

FOR THE YEAR ENDED JANUARY 31, 1964

Exhibit B

### UNAPPROPRIATED SURPLUS

Balance, January 31, 1963	\$130,741.70
Add - Budget Surplus (Deficit)	
Revenue (Exhibit C)	\$ 32,848.84
Expenditures (Exhibit D)	(48,775.67) ( 15,926.83)
Balance, January 31 1964	<u>\$114,814.87</u>

### STATEMENT OF NET CITY DEBT

JANUARY 31, 1964

	1-31-63	1-31-64	Increase
Bonds Outstanding ..	\$534,000.00	\$688,000.00	\$154,000.00
Less - Unappropriated Surplus	130,741.70	114,814.87	15,926.83
Net City Debt	<u>\$403,258.30</u>	<u>\$573,185.13</u>	<u>\$169,926.83</u>



# Fiscal Report

## Bonded Indebtedness

### BONDED INDEBTEDNESS JANUARY 31, 1964 SCHEDULE B - 2

Description	Issued	Rate	Balance 1-31-63	Retired 1963	Balance 1-31-64	Due 1964	1965	1966	1967 and Subsequent
Public Improvement	4-20-48	2.5 %	\$ 30,000	\$ 5,000	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Public Improvement	12-27-49	1.75 %	8,000	4,000	4,000	4,000			
School	8-15-58	3.4 %	240,000	15,000	225,000	15,000	15,000	15,000	180,000
Equipment	10-23-58	3.0 %	14,000	14,000	-				
Equipment	1-5-60	3.25 %	20,000	10,000	10,000	10,000			
Public Improvement	1-25-62	3.0 %	20,000	5,000	15,000	5,000	5,000	5,000	
School	11-1-62	2.9 %	100,000	10,000	90,000	10,000	10,000	10,000	60,000
Equipment	11-1-62	2.9 %	90,000	10,000	80,000	10,000	10,000	10,000	50,000
Equipment	12-20-62	3.0 %	12,000	3,000	9,000	3,000	3,000	3,000	
			<u>\$534,000</u>						
Issued during the year									
Public Improvement	10-1-63	3.0 %	\$185,000		185,000	20,000	20,000	20,000	125,000
Equipment	10-1-63	3.0 %	45,000		45,000	10,000	10,000	10,000	15,000
			<u>\$230,000</u>	<u>\$76,000</u>	<u>\$688,000</u>	<u>\$ 92,000</u>	<u>\$ 78,000</u>	<u>\$ 78,000</u>	<u>\$440,000</u>

# Fiscal Report

## General Fund

GENERAL FUND - STATEMENT OF REVENUE  
FOR THE YEAR ENDED JANUARY 31, 1964

	Anticipated Revenue	Actual Revenue Collected	Not Collected	Exhibit C Revenue Surplus (Deficit)
<i>CURRENT TAX LEVIES</i>				
Real Estate and				
Personal Property	\$2,035,667.69	\$1,948,072.87	\$86,637.92	
National Bank Stock	1,264.42	1,264.42	-	
Poll	13,812.00	11,006.00	2,728.00	
Abatements			1,034.90	
	<u>2,050,744.11</u>	<u>1,960,343.29</u>	<u>90,400.82</u>	
<i>FROM STATE OF NEW HAMPSHIRE</i>				
Interest and Dividends				
Tax	11,092.88	11,092.88		
Savings Bank Tax		9,977.32		
National Forest Land				
Tax	3,019.04	2,454.84		
	<u>14,111.92</u>	<u>23,525.04</u>		\$ 9,413.12
<i>MOTOR VEHICLE PERMIT FEES</i>				
	95,000.00	99,840.05		4,840.05
<i>OTHER INCOME</i>				
Licenses	9,933.97	2,849.20		
Head Taxes - City's				
Share		4,533.00		
Interest Income		3,594.15		
Unbudgeted Income		3,256.84		
Uncommitted Taxes		464.00		
Yield Taxes		1,683.54		
	<u>9,933.97</u>	<u>16,380.73</u>		6,446.76
<i>DEPARTMENTAL CREDITS 121,200.00</i>				
City Clerk		6,130.09		
Assessors		21.50		
Municipal Court		3,638.55		
City Hall and Other				
Buildings		1,722.26		
Police Department		1,258.83		
Fire Department		4,999.58		
Insurance		14,463.41		
Health Department		3,301.36		
Welfare Department		2,445.68		
Parks and Playgrounds		295.77		
School Department		72,209.76		
Public Works				
Department		16,565.86		
Other		6,296.26		
	<u>121,200.00</u>	<u>133,348.91</u>		12,148.91
	<u>\$2,290,990.00</u>	<u>\$2,233,438.02</u>	<u>\$90,400.82</u>	<u>\$32,848.84</u>

# Fiscal Report

## General Fund

STATEMENT OF EXPENDITURES Exhibit D  
FOR THE YEAR ENDED JANUARY 31, 1964

	Appropriations	Expenditures	Unexpended or (Overdrawn)
<i>GENERAL GOVERNMENT</i>			
Mayor and Council	\$ 13,400.00	\$ 12,633.87	\$ 766.13
City Manager	19,089.00	18,148.81	940.19
City Clerk	17,246.00	16,468.74	777.26
City Treasurer	4,961.00	4,590.19	370.81
City Tax Collector	14,578.00	13,484.06	1,093.94
Assessors	9,123.00	9,126.79	( 3.79)
City Attorney	2,000.00	2,000.00	-
Election Expenses	800.00	1,165.00	( 365.00)
City Hall and Other			
Buildings	24,075.00	23,535.98	539.02
Municipal Court	3,550.00	3,591.66	( 41.66)
<i>PUBLIC SAFETY</i>			
Police Department	188,386.00	181,741.62	6,644.38
Fire Department	169,949.00	163,857.62	6,091.38
Civil Defense	1,802.00	219.69	1,582.31
Inspection Services	1,225.00	1,093.12	131.88
Street Lighting	32,800.00	31,622.24	1,177.76
Planning and Zoning	4,700.00	4,709.64	( 9.64)
Insurance	39,000.00	38,398.59	601.41
<i>SOCIAL SERVICES</i>			
Health Department	32,650.00	32,644.48	5.52
Welfare Department	119,382.00	125,253.15	( 5,871.15)
Parks and Playgrounds	46,000.00	45,712.10	287.90
Library	23,500.00	23,500.00	-
<i>EDUCATION</i>			
School Department	689,700.00	689,487.10	212.90
<i>PUBLIC SERVICE</i>			
Public Works			
Department	460,579.00	528,590.16	( 68,011.16)
Airport	6,100.00	6,100.00	-
Town Road Improvement -			
City's Share	7,555.00	7,555.00	-
<i>UNCLASSIFIED</i>			
Sundry	4,100.00	4,031.79	68.21
Discounts and			
Abatements	5,000.00	6,472.58	( 1,472.58)
Social Security and			
Retirement	37,000.00	35,885.32	1,114.68
Contingent	3,000.00	2,272.86	727.14
Industrial Development	20,500.00	15,861.94	4,638.06
<i>DEBT SERVICE</i>			
Bond and Note Service	93,140.00	93,139.50	.50
Interest on Temporary			
Borrowing	11,000.00	11,788.11	( 788.11)
<i>TAXATION</i>			
County Tax	185,100.00	185,083.96	16.04
	<u>\$ 2,290,990.00</u>	<u>\$ 2,339,765.67</u>	<u>\$ (48,775.67)</u>



# Fiscal Report

## Library Trustees

### RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED JANUARY 31, 1964 SCHEDULE D - 1

Cash in Bank, January 31, 1963			\$	.82
<i>RECEIPTS</i>				
City Appropriation				23,500.00
Fines and Fees				165.25
Payroll Deductions	Withheld	Remitted		
Social Security Tax	\$ 576.43	\$ 576.43		-
Income Tax	2,177.40	2,177.40		-
Insurance	232.32	232.32		-
Union Dues	36.00	36.00		-
				<hr/>
				23,666.07
<i>DISBURSEMENTS</i>				
Salaries		\$14,489.57		
Books		3,898.88		
Periodicals		384.31		
Supplies and Stationery		524.78		
Postage		5.00		
Janitor Service		1,601.96		
Cleaning Supplies		29.44		
Repairs and Maintenance		1,184.32		
Heat and Light		664.83		
Telephone		155.23		
Miscellaneous		126.03		23,064.35
				<hr/>
Cash in Bank, January 31, 1964			\$	<u>601.72</u>

## Municipal Court

### RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED JANUARY 31, 1964 SCHEDULE D-2

Balance, January 31, 1963 .....			\$	1,273.01
<i>RECEIPTS</i>				
Fines .....	\$ 5,352.00			
Small Claims .....	71.25			
Other .....	1.15			5,424.40
				<hr/>
				6,697.41
<i>DISBURSEMENTS</i>				
Fines remitted to				
Motor Vehicle Department .....	2,147.90			
Fish and Game Department .....	286.50			
Department of Employment Security .....	81.00			
				<hr/>
	2,515.40			
Small Claims Remitted .....	57.00			
Operating Expenses .....	172.17			2,744.57
				<hr/>
				3,952.84
Remitted to City Treasurer .....				3,638.55
Cash in Bank .....	\$ 314.29			
Balance, January 31, 1964 .....			\$	<u>314.29</u>

# Fiscal Report

## Other Funds

BALANCE SHEETS AS AT JANUARY 31, 1964

Exhibit F

### PARKING METER FUND

<i>ASSETS</i>	
Cash - Berlin City National Bank .....	\$ 14,014.86
<i>SURPLUS</i>	
Balance, January 31, 1963 .....	\$ 4,505.55
Add - Net income (Exhibit G) .....	19,509.31
	<hr/>
	24,014.86
Deduct - Transfer to Public Works Department .....	10,000.00
	<hr/>
	\$ 14,014.86

### SCHOOL FUND

<i>ASSETS</i>	
Cash - L'Ange Gardien Credit Union .....	\$ 14,500.00
<i>LIABILITIES</i>	
Land Purchase Contract	
Balance, January 31, 1963 .....	\$ 18,000.00
Less - Paid during the year .....	3,500.00
	<hr/>
Balance, January 31, 1964 .....	\$ 14,500.00

### SCHOOL EQUIPMENT FUND

<i>ASSETS</i>	
Cash - The National Shawmut Bank of Boston .....	\$ 371.63
<i>SURPLUS</i>	
Balance, January 31, 1963 .....	\$ 65,077.74
Less - Equipment Purchased .....	64,706.11
	<hr/>
	\$ 371.63

### DEPARTMENTAL EQUIPMENT FUND

<i>ASSETS</i>	
Cash - Berlin City National Bank .....	\$ 32.30
- Berlin Savings Bank and Trust Company .....	34,549.27
	<hr/>
	\$ 34,581.57
<i>SURPLUS</i>	
Balance, January 31, 1963 .....	\$ 10,265.94
Proceeds of Bond Issue - October 1, 1963 .....	45,000.00
	<hr/>
	55,265.94
Less - Equipment Purchased .....	20,684.37
	<hr/>
	\$ 34,581.57

### PUBLIC IMPROVEMENT FUND

<i>ASSETS</i>	
Cash - Berlin City National Bank .....	\$ 45,901.82
<i>SURPLUS</i>	
Proceeds of Bond Issue - October 1, 1963 .....	\$185,000.00
Less - Paid for Public Improvements .....	139,098.18
	<hr/>
	\$ 45,901.82

# Fiscal Report

## Other Funds

(Continued)

Exhibit F

### SEMEON BUDNICK TRUST FUND

#### ASSETS

Cash - Berlin Co - operative Bank .....		\$	467.95
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#### SURPLUS

Original amount of fund .....		\$	400.00
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#### Surplus

Balance, January 31, 1963 .....	\$	49.77	
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Dividends received .....		18.18	67.95
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			<u>\$ 467.95</u>
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### CITY of BERLIN, NEW HAMPSHIRE

### OTHER FUNDS - STATEMENT of INCOME and EXPENSE

### FOR THE YEAR ENDED JANUARY 31, 1964

Exhibit G

### PARKING METER FUND

#### INCOME

Meter Collections .....	\$	18,058.82	
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Fines .....		2,526.10	
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Damages .....		133.00	\$ 20,717.92
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#### EXPENSES

Meter Repairs .....		32.65	
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Bank Charges .....		585.84	
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Supplies .....		143.03	
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#### Municipal Parking Lot

Reimbursement for Taxes .....		420.00	
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Other .....		27.09	1,208.61
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<u>NET INCOME</u> .....			<u>\$ 19,509.31</u>
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# *Fiscal Report*

## *Statement of Cemetary Trust Fund*

AS at JANUARY 31, 1964

Name	Balance 1-31-63	Receipts	Disbur- sements	Balance Income	1-31-64 Principal
Adelson, Nellie	\$ 108.05	\$ 4.24	\$ 5.00	\$ 7.29	\$ 100.00
Anderson, George E.	350.25	14.14		64.39	300.00
Andrews, Cleveland J.	351.23	14.14		65.37	300.00
Andresen, Thorval	378.03	15.28		93.31	300.00
Angelowitz, Moses, Sophia	213.35	8.40	10.00	11.75	200.00
Bailey, Eugene F.	473.77	18.24	45.00	47.01	400.00
Bergeron, Victor J.	474.19	19.16		93.35	400.00
Betz, Dorothea K.	224.66	9.06		33.72	200.00
Campbell, John, Hattie	241.09	9.72		50.81	200.00
Caplan, Abraham I.	300.00	16.28		16.28	300.00
Carroll, George H.	124.64	5.02		29.66	100.00
Cobb, Dr. J. J.	161.02	6.50		17.52	150.00
Cole, E. B.	236.81	9.54		46.35	200.00
Clarke, Susan N.	237.87	9.58		47.45	200.00
Davis, Robert	219.55	8.82		28.37	200.00
Dlugg, Esther	300.00	16.28		16.28	300.00
Israelson, Philip M.	1,078.21	42.46	55.00	65.67	1,000.00
Jefferson, Harland T.	321.15	12.46	32.00	1.61	300.00
Johnson, Charles	315.74	12.74		28.48	300.00
Johnson, Charles A.	300.00	12.12		12.12	300.00
Kent, George E, Etta	352.40	14.22		66.62	300.00
Landry, Amedee	300.00	12.12		12.12	300.00
Langis, Arthur	314.81	12.70		27.51	300.00
Legassie, Robinson	337.33	13.62		50.95	300.00
Leonovich, Leon	344.74	13.90		58.64	300.00
Letourneau, J. A.	318.36	12.86		31.22	300.00
Levy, May W.	228.48	8.72	25.00	12.20	200.00
MacKenzie, George W.	307.02	12.40		19.42	300.00
Maloney, Frederick	337.04	13.60		50.64	300.00
Marx, Phil	527.28	20.80	25.00	23.08	500.00
Morris, Marie E.	511.32	20.64		131.96	400.00
Murray, Margaret	687.17	27.74		214.91	500.00
Murray, Philip, Ralph	387.37	15.64		103.01	300.00
Nielson, Carl A.	316.28	12.78		29.06	300.00
Oswell, John	311.10	12.56		23.66	300.00
Roy, Bernard	334.50	13.50		48.00	300.00
Salomon, Charles J.	525.32	20.70	25.00	21.02	500.00
Schonaver, Leopold	313.78	12.46	10.00	16.24	300.00
Snow, George	361.58	14.50	4.00	72.08	300.00
Stahl, Ann, Hyman	2,199.28	86.64	110.00	175.92	2,000.00
Carried Forward	15,724.77	636.28	346.00	1,965.05	14,050.00

# Fiscal Report

## Statement of Cemetery Trust Funds (Continued)

Name	Balance 1-31-63	Receipts	Disbur- sements	Balance Income	1-31-64 Principal
Carried Forward	\$15,724.77	\$ 636.28	\$ 346.00	\$1,965.05	\$14,050.00
Stern, Isaac, Pauline	326.23	12.68	25.00	13.91	300.00
Stewart, Alex, Kate	219.93	8.86		28.79	200.00
Sullo way, Bessie M.	392.15	15.82		107.97	300.00
Teare, Lenora	108.81	4.50		13.31	100.00
Tellington, J. J.	153.85	6.10	4.00	5.95	150.00
Thayer, Ira W.	723.76	29.22		252.98	500.00
Tondreau, Alfred	368.89	14.75	5.00	78.64	300.00
Uhlschoeff er, Esther	249.79	10.06		59.85	200.00
Vachon, Zoe	110.93	4.46		15.39	100.00
Wagner, Joseph A.	523.64	20.84	15.00	29.48	500.00
Walker, William W.	325.67	13.14		38.81	300.00
Walters, A. W.	466.76	18.84		135.60	350.00
Wardwell, Harry	307.02	12.40		19.42	300.00
Welch, Lee W.	363.52	14.60		78.12	300.00
Wellington, Mrs. Lester	334.37	13.50		47.87	300.00
Wheeler, Harry	239.47	9.76		49.23	200.00
Wight, J. Howard	359.83	14.54		74.37	300.00
	<u>\$21,299.39</u>				

### NEW FUNDS

Brooks, Michael	\$ 300.00				300.00
Macmaster, Nina H.	300.00	4.00		4.00	300.00
Vaillancourt, J. A.	300.00	3.50		3.50	300.00
	<u>\$ 900.00</u>	<u>\$ 867.85</u>	<u>\$ 395.00</u>	<u>\$3,022.24</u>	<u>\$19,650.00</u>

# *Fiscal Report*

## *Treasurer's Report of Receipts and Disbursements*

YEAR ENDED JANUARY 31, 1964

Cash per prior report 131,303.99

### *RECEIPTS:*

#### *BUDGET ACCOUNTS:*

Departmental Credits	1133,348.91	
Non Cash Items	1,975.00	131,373.91
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Current Taxes		1,960,343.29
Miscellaneous Taxes		23,525.04
Motor Vehicle Fees		101,815.05
Other Income		11,980.73
State Share Yield Taxes	336.71	2,229,374.73
		<hr/>

#### *NON BUDGET ACCOUNTS:*

Bounties	2.00	
Equipment Bonds	45,000.00	
Public Improvement Bonds	185,000.00	
National Forest Land - 1962	1,259.72	
Tax Sales	11,723.14	
Poll Taxes (Prior Years)	2,334.00	
Property Taxes (Prior Years)	79,901.58	
Head Taxes	44,238.50	
Tax Anticipation Notes	1,200,000.00	
Budnick Trust Fund	18.18	
Parking Meter Fund	20,717.92	1,590,195.04
		<hr/>

Total Receipts 3,819,569.77

### *TOTAL CASH AVAILABLE*

3,950,873.76

### *DISBURSEMENTS:*

#### *BUDGET ACCOUNTS:*

Appropriations	2,339,765.67	
Non Cash Items	5,774.24	2,333,991.43
		<hr/>

#### *NON BUDGET ACCOUNTS:*

Bounties	2.00	
Tax Collector's Change Fund	400.00	
Tax Sales	11,489.44	
Head Taxes Remitted to State of N. H.	41,158.50	
Tax Anticipation Notes	1,200,000.00	
State of N. H. Yield Taxes	371.52	
Parking Meter Fund	11,208.61	
Public Improvement Fund	139,093.18	
Equipment Fund	20,684.37	
School Fund	68,206.11	1,492,618.73
		<hr/>

Total Disbursements 3,826,610.16

### *BALANCE*

124,263.60



# *Fiscal Report*

## *Treasurer's Report of Receipts and Disbursements*

Cash in Bank - January 31, 1964

Berlin City National Bank	10,259.02	
General	00.00	
Payroll	32.30	
Equipment Fund	14,014.86	
Parking Meter Fund	45,901.82	70,208.00
Public Improvement Fund		

Berlin Co-Operative Bank		467.95
Budnick Trust		
Berlin Savings Bank & Trust Co.		34,549.27
Equipment Fund		
Boston Safe Deposit & Trust		300.00
General		
L'Ange Gardien Credit Union	3,566.75	
General	14,500.00	18,066.75
School Fund		

National Shawmut Bank	300.00	
General	371.63	671.63
School Fund		

AS ABOVE

124,263.60







